

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Policy and Resources Cabinet Board

21st September 2016

Report of the Head of Legal Services – David Michael

Section A - Matter for decision

Wards Affected: All

Legal Services (Licensing) Business plan 2016/17

Purpose of the Report

1. To seek endorsement from the Policy and Resources Cabinet Board of the Legal Services (Licensing) Business plan for 2016/17.

Background

2. One of the requirements within the Council's Performance Management Framework is the production of business plans by heads of service.
3. The Legal Services Business Plan has already been approved by the Policy and Resources Cabinet Board, however, that business plan did not include the Licensing Section, as it was decided that a separate business plan be produced.
4. The Legal Services (Licensing) Business Plan is attached at appendix 1.

Financial Impact

5. Legislation dictates that the Licensing Section cannot make a profit from licensing fees. One of the objectives of the Licensing Section therefore is to recover its costs from those that derive benefit from it.

Equality Impact Assessment

6. There was no requirement for an equality impact assessment on this issue.

Workforce Impacts

7. Workforce issues are dealt with in the plan itself.

Legal Impacts

8. There are no legal impacts arising from this report.

Risk Management

9. There are no risk management issues associated with this report.

Consultation

10. There is no requirement under the constitution for external consultation on this item.

Recommendation

11. That the Cabinet Board endorses the Legal Services (Licensing) Business Plan for the financial year 2016/17.

Reasons for Proposed Decision

12. To allow the Licensing Section to operate in line with the business plan for the 2016/17 financial year.

Implementation of Decision

13. The decision is proposed for implementation after the three day call in period

Appendices

14. Appendix 1 - Legal Services (Licensing) Business Plan 2016/17

List of Background Papers

15. Legal Services Business Plan 2016/17
Budget Working Papers 2016/17

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